

# WGMS 2018 FALL PLAY - AUDITION PACKET

# MUSEUM **a comedy**

AUDITIONS: Willow Glen Middle School – Little Theater  
Monday, August 27 - 3:30 – 5:30 p.m.  
Wednesday, August 29 - 3:30 – 5:30 p.m.  
Thursday, August 30 (Callbacks) - 3:30 – 5:30 p.m.

STUDENTS MUST ATTEND BOTH MONDAY AND WEDNESDAY TO AUDITION. Not all students will need to attend Callbacks, so don't worry if you don't get a call. Students only interested in being on the tech crew should show up at 3:30 p.m. on Monday to drop off their paperwork.

Questions? [wgmsdrama@gmail.com](mailto:wgmsdrama@gmail.com)

## AUDITION REQUIREMENTS:

- To be eligible for the play, a student must have a 2.0 GPA on the most recent grading period. Academic eligibility will be confirmed with the school administration prior to students being cast, and will be verified at each 6-week grading period.
- Register for an **audition number** by 5:00 p.m. on SUNDAY, AUGUST 26 by filling out the online audition pre-registration form. Link is at [www.wgpab.org](http://www.wgpab.org) or go directly to: <https://goo.gl/forms/1db5DFJzpyBBjnuw2>
- Review the attached materials. Fill out the forms, including all signatures, and bring the following items to the **first audition**:
  - ✓ Audition Form **WITH CURRENT PHOTO**
  - ✓ Emergency Contact and Pick-up Information
  - ✓ Conflict Calendar
  - ✓ Performer's Acknowledgement of Responsibility and Parent/Guardian Acknowledgement of Responsibility
- For quicker registration at auditions, drop off completed audition packet with all signatures and photo at the school office by the end of the day on Friday, August 24.



Attach  
Photo  
Here

## Audition Form

STUDENT NAME \_\_\_\_\_

GRADE \_\_\_\_\_ HEIGHT \_\_\_\_\_

MALE  FEMALE  PREFER NOT TO SAY  Other \_\_\_\_\_

SIBLING IN THE SHOW?  NO  YES Sibling name: \_\_\_\_\_

LIST YOUR THEATRE/DANCE/VOCAL EXPERIENCE (and any roles played onstage):

SPECIAL INTERESTS or TALENTS (Gymnastics? Dance a unique style? Juggle?):

ARE YOU INTERESTED IN WORKING BACKSTAGE / TECH CREW?  YES  NO

WHAT SIZE PART WOULD YOU BE MOST COMFORTABLE WITH?

SMALL  MEDIUM  BIG

ARE YOU WILLING TO PLAY A PART THAT'S THE OPPOSITE GENDER?  YES  NO

\*\*\*\*\*Please do not write below. Director Only\*\*\*\*\*



## Emergency Contact and Pick-Up Information

\_\_\_\_\_ Student Name

\_\_\_\_\_ Parent/Guardian Name

\_\_\_\_\_ Parent/Guardian Preferred Cell Phone

\_\_\_\_\_ Parent/Guardian Preferred Email Address

(Additional contact information must be entered in the audition pre-registration form online at: [www.wgpab.org](http://www.wgpab.org) or go directly to: <https://goo.gl/forms/1db5DFJzpyBBjnuw2>)

### **Late Pick Up Policy** (Signature required; child will not be cast if this is not signed)

Starting Arts instructors are unable to supervise students before and after the agreed upon rehearsal times. Please indicate that you understand the following policy or your child will not be allowed to participate in this program

- Students must be picked up promptly at the end of rehearsals.
- You will be charged \$1 for every minute past the intended end time of rehearsal.
- If you are charged for late pick up, the payment must be delivered to the director at the beginning of the following rehearsal or your child will be dropped from the program and no refund will be given.

Agreement: I understand the Starting Arts Late Pick-Up Policy.

\_\_\_\_\_ Parent/Guardian Signature & Date

Please sign even if you give permission (below) for your child to leave rehearsal on their own.

**End of Rehearsal Release** (If not signed, you will have to come into the theater to sign out your child from each rehearsal.)

My child has permission to leave the theater on their own at the end of rehearsals to walk home/ to an after-school program/ to my car/ to their carpool.

\_\_\_\_\_ Parent/Guardian Signature & Date



band | choir | theatre | dance

# Willow Glen Performing Arts Boosters

Bringing the Arts to Life For Our Middle & High School Students

## CONFLICT CALENDAR – MUSEUM

Below are the rehearsal and performance dates/times for the show. You will not be called for all rehearsals, but should attend all rehearsals to which you are called. **Please indicate if you have a conflict for any of the dates listed below, even if it is just for a portion of the rehearsal, by circling the date and using the line provided for any comments or details.** Please include ALL conflicts - medical/dental appointments that cannot be rescheduled, family commitments, religious holidays, school trips, transportation issues, etc. Listing conflicts will not exclude you from a part, but it will aid the director in building the schedule. Once you have completed this form, PLEASE do not make appointments, etc. on any rehearsal/performance days.

8/27-8/30	M, W, Th	3:30 – 5:30 p.m.	Auditions/Callbacks	_____
9/5-9/6	Wed, Thu	3:30 – 5:30 p.m.	Rehearsals	_____
9/10-9/13	M, W, Th	3:30 – 5:30 p.m.	Rehearsals	_____
9/17-9/20	M, W, Th	3:30 – 5:30 p.m.	Rehearsals	_____
9/24-9/27	M, W, Th	3:30 – 5:30 p.m.	Rehearsals	_____
10/8-10/11	M, W, Th	3:30 – 5:30 p.m.	Rehearsals	_____
10/15-10/18	M, W, Th	3:30 – 5:30 p.m.	Rehearsals	_____
10/22-10/25	M, W, Th	3:30 – 5:30 p.m.	Rehearsals	_____
10/29-11/1	M, W, Th	3:30 – 5:30 p.m.	Rehearsals	_____
11/3	Sat	10 a.m. – 9 p.m.	TECH WEEK (MANDATORY)	_____
11/5,6,7	M, T, W	3:30 – 8:30 p.m.	TECH WEEK (MANDATORY)	_____
11/8	Thu	5:30 & 8:30 p.m.	PERFORMANCES (MANDATORY)	_____
11/9	Fri	5:30 & 8:30 p.m.	PERFORMANCES (MANDATORY)	_____
11/10	Sat	2:00 & 6:00 p.m.	PERFORMANCES (MANDATORY)	_____

By marking the conflict calendar as I have above, I am indicating that these are the **only conflicts** I will have, other than unforeseeable emergencies, during the run of the Fall Play.

\_\_\_\_\_ Student Printed Name

\_\_\_\_\_ Student Signature & Date

\_\_\_\_\_ Parent/Guardian Printed Name

\_\_\_\_\_ Parent/Guardian Signature & Date

If there are **NO** conflicts on **ANY** of the dates above, please also **initial** here. Student: \_\_\_ Parent: \_\_\_



## PERFORMER'S ACKNOWLEDGEMENT OF RESPONSIBILITY

*This section must be reviewed and signed by you and your parent/guardian*

These guidelines are intended as an attitude toward your art, your fellow workers, your audiences, and yourself. They are a kind of self-discipline designed to keep the production as professional and pleasant as possible. That said, not adhering to these guidelines will have appropriate consequences.

1. I understand that in accepting a role in this production I am accepting a responsibility - to the show, to my fellow cast members, to the directors, to all others who work on the production in any capacity, and to the audiences for whom I perform.
2. I understand that I must respect all others working on the production in any capacity, and that I will treat others in a courteous and ethical manner at all times to maintain a positive, trusting, and supportive environment in rehearsals, during performances, onstage, and backstage alike.
  - a. I will be respectfully quiet while others are speaking or rehearsing.
  - b. I will not spread malicious rumors or gossip about my show, the theatre, or any personnel connected with them either to people inside or outside the group. This includes, but is not limited to: talking, texting, Tweeting, Facebooking, etc.
  - c. I shall never "put on an act" while viewing other artists' work as a member of an audience, nor shall I make unkind criticism from jealousy or for the sake of being smart.
  - d. I shall respect the play and the playwright; and remembering that "a work of art is not a work of art until it is finished," I shall not condemn a play while it is in rehearsal.
3. I will never miss a performance.
4. I will attend all rehearsals to which I am called, unless previously discussed with the director. Three excused absences is the allowed maximum. Technical rehearsals are mandatory; absences will not be accepted.
5. I will always be on time.
6. I will be off book (lines and blocking memorized) as soon as possible; at latest, by the 6th week of rehearsal.
7. I understand that I must do my best to learn and execute all staging that may be required of me in this production (i.e. entrances/exits, choreography) and I will fulfill any further responsibilities (i.e. wearing costumes and using props) that I may accept during the course of the production.
8. I shall handle set pieces, props, and costumes with care for I know they are part of the tools of my trade and are a vital part of the physical production.
9. Since I respect the theatre in which I work, I will do my best to keep it looking clean, orderly, and attractive regardless of whether I am specifically assigned to such work or not.
10. I shall accept my directors' advice and counsel in the spirit in which it is given, for they can see the production as a whole and my work from the front.
11. I shall forego the gratification of my ego for the demands of the play.
12. I shall not let the comments of friends, relatives, or critics change any phase of my work without proper consultation; I shall not change lines, business, lights, properties, settings, or

costumes or any phase of the production without consultation with and permission of my director, and I shall inform all people concerned.

13. I will not give another actor notes or criticism, for I am not the director.
14. I will play every performance with energy, enthusiasm, and to the best of my ability regardless of size of audience, personal illness, personal turmoil, bad weather, or accident.
15. I will not leave the theatre building or the stage area until I have completed my performance, unless the staff specifically excuses me; curtain calls and post-production strike are a part of the show.
16. I understand that I must manage my time in and out of school in such a way as to enable myself to do my best and to fulfill all of my responsibilities in all areas.
17. I understand that my involvement in this production may in no way be considered an excuse for not fulfilling my other academic and extra-curricular responsibilities, without prior discussion and approval of the Directors, and other instructors, coaches, monitors, etc.
18. I understand that I must honor all rules and codes of conduct of my school during my involvement in this production unless, because of a specific production need, I have received prior approval from the Directors, and all appropriate school authorities.
19. I shall never lose my enthusiasm for theatre because of disappointments.

**I understand that failure to comply with any of the above may be grounds for dismissal from the production at any time.**

\_\_\_\_\_  
Performer Printed Name

\_\_\_\_\_  
Signature of Performer

\_\_\_\_\_  
Date

**I understand my child's responsibilities and will support the play personnel in enforcing this agreement.**

\_\_\_\_\_  
Parent/Guardian Printed Name

\_\_\_\_\_  
Signature of Parent/Guardian

\_\_\_\_\_  
Date

## PARENT/GUARDIAN'S ACKNOWLEDGEMENT OF RESPONSIBILITY

*This section must be reviewed, completed, and signed by your parent or guardian*

1. **Production package.** Check all that apply.
  - I am paying **\$50.00** cash or check (made out to WGPAB) for the **Production Package** that will help offset the costs of t-shirts, cast/crew photos, the tech week rehearsal dinner, director gifts, and the cast party (Wednesday 11/14). **Production package payments are due by 9/6/2018.**
  - I cannot contribute monetarily at this time. I understand that my student will still be able to participate fully in the after-school drama program.
  - I would like to give an additional \$\_\_\_\_\_ to help cover the cost of a Production Package for other cast/crew members who need the support.
  
2. **Parent/Family Production Support Commitment.** I understand that as a parent/guardian of a cast/crew member I, or my designee, am required to support the production by assisting in some capacity, e.g. costume or make-up helper, ticket or concession sales, show publicity, backstage supervision, etc. I understand that certain assistance roles, especially those that involve working directly with the cast/crew, will require that fingerprinting and TB testing be done through SJUSD. NOTE: more information about the required production support commitment and available opportunities will be shared at the

### Mandatory Parent Meeting (Date TBA), 5:30-6:30 p.m. in the Little Theater

3. **Rehearsal Schedule.** I understand that attendance at all Tech Rehearsals and Shows is MANDATORY. I understand that regular rehearsals take place from **3:30-5:30 p.m. Mon, Wed, & Thur** (with no rehearsals during holidays or school breaks). I declared any conflicts on the Calendar Conflict form and will not make future appointments, etc. on any rehearsal days.
  
4. **Audition Pre-Registration Form.** I will fill out the audition pre-registration form at [www.wgpab.org](http://www.wgpab.org) or go directly to: <https://goo.gl/forms/1db5DFJzpyBBjnuw2>. I understand that the online pre-registration form must be filled out by **5:00 p.m. on Sunday, August 26**, in order for my child to register for an audition number and be cast in the show.

**I understand my responsibilities and my child's responsibilities and will support the play personnel in enforcing these agreements.**

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Parent/Guardian Printed Name

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Signature of Parent/Guardian

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Date